## Admissions Health Science Timeline for 2025 Fall Enrollment

**Program:**          **Surgical Technology**

**May 29**          **Completed Checklist and Supporting Documentation Deadline (Submitted to the Admissions Office)**

**July 3**          **Program Director Notification to Applicants of Status (by email/mail)**

**Note:**
Each applicant is responsible for following the stated timeline outlined above and for the submission of all required documents to the Admissions Office.

Applicants completing the Health Science Admissions process after the established timeline will be considered based on space availability.

Students are expected to attend a Surgical Technology Program Information Session. Applicants will earn 2 points for the application packet by submitting a signed certificate of participation.

**Information Session Spring 2025:**
        **January 28, 2025**
        **February 25, 2025**
        **March 25, 2025**
        **April 29, 2025**
        **May 27, 2025**

*All Information Sessions will be held on a Tuesday in the Health Science Building (17), Rm 1744B at 3 pm.*

**Submit a one-page paper on what surgical technology is and why you wish to major in Surgical Technology**

## SURGICAL TECHNOLOGY (ST)

**Name:** _____ **College Id#:** _____

**Address**: _____

**City:** _____ **State:** _____ **Zip Code:** _____

**RCC Email Address:** _____

**Personal Email Address:** _____

**Telephone Numbers: Home** _____ **Cell** _____

**Checklist Overview and Directions**

**NOTE:** Students must have a **2.8 or greater grade point average** (GPA) in program general education/ related courses at the time of application to be considered for provisional acceptance.

- For Surgical Technology, **the GPA will be based upon grades earned in** BIO 168, BIO 169, BIO 275, ENG 111, PSY 150, ENG 112 or 114, ACA 111 or 122, MED 120 CIS 110 or 111 and Humanities/Fine Arts elective.
- The Surgical Technology Program Faculty will **not** receive student packets for review if the GPA is less than 2.8 in Surgical Technology general education/related courses.

### Application Requirements

| **Directions:** Date items as completed. All items <u>must be</u> completed prior to submitting the Surgical Technology application to the Admissions Office. Documents **must be received by the deadline.** | **Date Completed/ Submitted** |
|---|---|
| 1. RCC Admissions Application process completed | |
| 2. Unofficial Transcripts from **ALL** programs attached. | |
| 3. Three (3) academic, employment or professional references. Submit references to the Office of Admissions on the forms provided. | |
| 4. Surgical Technology Information Session certificate attached | |
| 5. Letter from the <u>director, if previously enrolled</u> in any other Surgical Technology programs | |

I certify that the attached application related items are correct and accurate. I understand that the falsification of any information or documentation will result in the revocation of this application.

Applicant Signature _____ Date Submitted_____

**For Admission Office Use:**
Signature _____Date Received _____

## Part I  Academic / College Performance

Admission to all RCC Health Science programs is a competitive process. It is the applicant's responsibility to make sure that official transcripts verifying **ALL** courses listed are on file with the Admissions Office and **unofficial transcript copies of high school and/or college are attached to this application**.

**Directions:**  Identify college course(s) completed:

**A.** **Required General/Related Education Courses:**  Points will be awarded in the following manner:  A – 6 points; B – 4 points; C- 2 points.  Eligible transfer/equivalent courses may be considered.

| Course Prefix | College Name | Grade | Semester/Year Completed |
|---|---|---|---|
|  |  |  |  |
| ACA 111 or ACA 122 |  |  |  |
| ENG 111 |  |  |  |
| ENG 112 or ENG 114 |  |  |  |
| PSY 150 |  |  |  |
| MED 120 |  |  |  |
| CIS 110 or 111 |  |  |  |
| Humanities/Fine Art Elective |  |  |  |

**B.** **College Science (Biology and Chemistry) Courses:**  Points will be awarded in the following manner:  A – 12 points; B – 8 points; C- 4 points.  Eligible transfer/equivalent courses may be considered.

| Course Prefix* | College Name | Grade | Semester/Year Completed |
|---|---|---|---|
|  |  |  |  |
| BIO 168 Human A & P I |  |  |  |
| BIO 169 Human A & P II |  |  |  |
| BIO 275 Microbiology |  |  |  |

**C.** **Recommended Pre-Health Courses:**  Points will be awarded in the following manner: HSC 110: 6 points and MAT 143: 10 points, C or higher. Eligible transfer/equivalent courses may be considered. These courses **will not** be considered in the calculation of program GPA for admission.

| Course Prefix* | College Name | Grade | Semester/Year Completed |
|---|---|---|---|
|  |  |  |  |
| HSC 110 |  |  |  |
| MAT 143 |  |  |  |

**D. Completion of Academic Degrees and/or Programs**

Applicants will be awarded points for completion of previous academic programs. Applicants will receive points for **ALL** degrees/programs completed.  Documentation/transcripts must be provided to validate successful completion of each.

| Academic Program* | Date Earned | College Name | Major | Points |
|---|---|---|---|---|
|  |  |  |  |  |
| Masters |  |  |  | 5 |
| Bachelor |  |  |  | 4 |
| Associate |  |  |  | 3 |
| Diploma |  |  |  | 2 |
| Certificate |  |  |  | 1 |

## Part II   Participation in Program Information Session

Applicants **must submit a signed certificate** of participation in a Surgical Technology Information Session with the application.  The program director, program faculty or designee will provide a signature that denotes the applicant's attendance in a program information session.

- Signed Information Session Certificate – A maximum 2 points (only one certificate will be considered).

## Part III   References

Each applicant must submit three references on forms provided by the Admissions Office. *The only references that will be awarded points are high school teachers, college faculty and employers.* A maximum of 1 point will be awarded for each reference (total of 3 points).  Completed rating forms should be submitted (in sealed envelopes) with all other admissions materials.

## Part IV   Provisional Acceptance

1. A point selection process will be used to rank applicants for provisional acceptance into the program. Only applicants who have completed all the admissions requirements/criteria will be ranked for review. Particular consideration will be given to those applicants who have successfully completed the general/related education courses for the program or appropriate high school courses.
2. **Applicants must have a 2.8 or greater grade point average (GPA) in program general education/related courses at the time of the application submission to Admissions in order to be considered for health science program admission.**
3. Robeson Community College health science faculty will review the achievement potential of each applicant. During the candidate review process, faculty will examine previous academic records to determine congruence with curriculum academic demands and program expectations.
4. Top applicants will be required to attend a final information session hosted by Surgical Technology faculty in July. Notification of this session will be sent by email and/or mail. This session is designed to provide applicants with additional program requirements. Applicants who are chosen for the program are offered provisional acceptance based on fulfillment of all admission requirements/criteria by the deadline specified in the provisional acceptance letter.

## Part V  Provisional Acceptance Requirements

Prior to receiving full acceptance and/or enrolling in the first surgical technology course, all Applicants Provisionally accepted **MUST** complete and/or provide documentation of the following:

| Requirement | Description |
|---|---|
| **Medical Screen** | A complete medical/ health screen provide by a licensed provider is required. The screen includes but not limited to:<br>a.  One PPD: Proof of Negative Tuberculin (Tb) skin testing (must include date given and date read) or follow-up chest X-ray within 3 months of enrollment.<br>b.  Immunizations<br>  ▪ T-dap, tetanus vaccines, Hepatitis B series, MMR, Rubella, Varicella series or positive titer (required)<br>  ▪ Influenza, although not required but strongly recommended and/or required by clinical affiliate |
| **Criminal Background** Check **and Drug Screen**: | Clinical agencies require a criminal background check and 12 panel urine drug screen prior to clinical experiences.<br>a.  If results of a criminal background check and panel urine drug screen prevents a student from participating in a clinical experience at any agency, then the student will not be able to fulfill the clinical requirements for the program, and subsequently will not be allowed to enroll/begin the Surgical Technology program.<br>b.  This **testing is scheduled** by the College once Applicants have been provisionally accepted. However, fees associated with the criminal background check and drug screen will be the responsibility of the student. |
| **Healthcare-Provider CPR** | Documentation of current/active American Heart Association - BLS Healthcare Providers CPR certification (including infant, child and adult certification). |
| **Bootcamp/Orientation** | To be scheduled.  Attendance is mandatory & required for full acceptance. |
| **Program Prerequisites** | Submit documentation of successfully completing the following courses with a "C" or higher:<br>▪ BIO 168 Human Anatomy & Physiology I<br>▪ BIO 169 Human Anatomy & Physiology II |

**Submit the "Completed" Surgical Technology Application and supporting documents to the RCC Admissions Office in Building 13 by the deadline.**